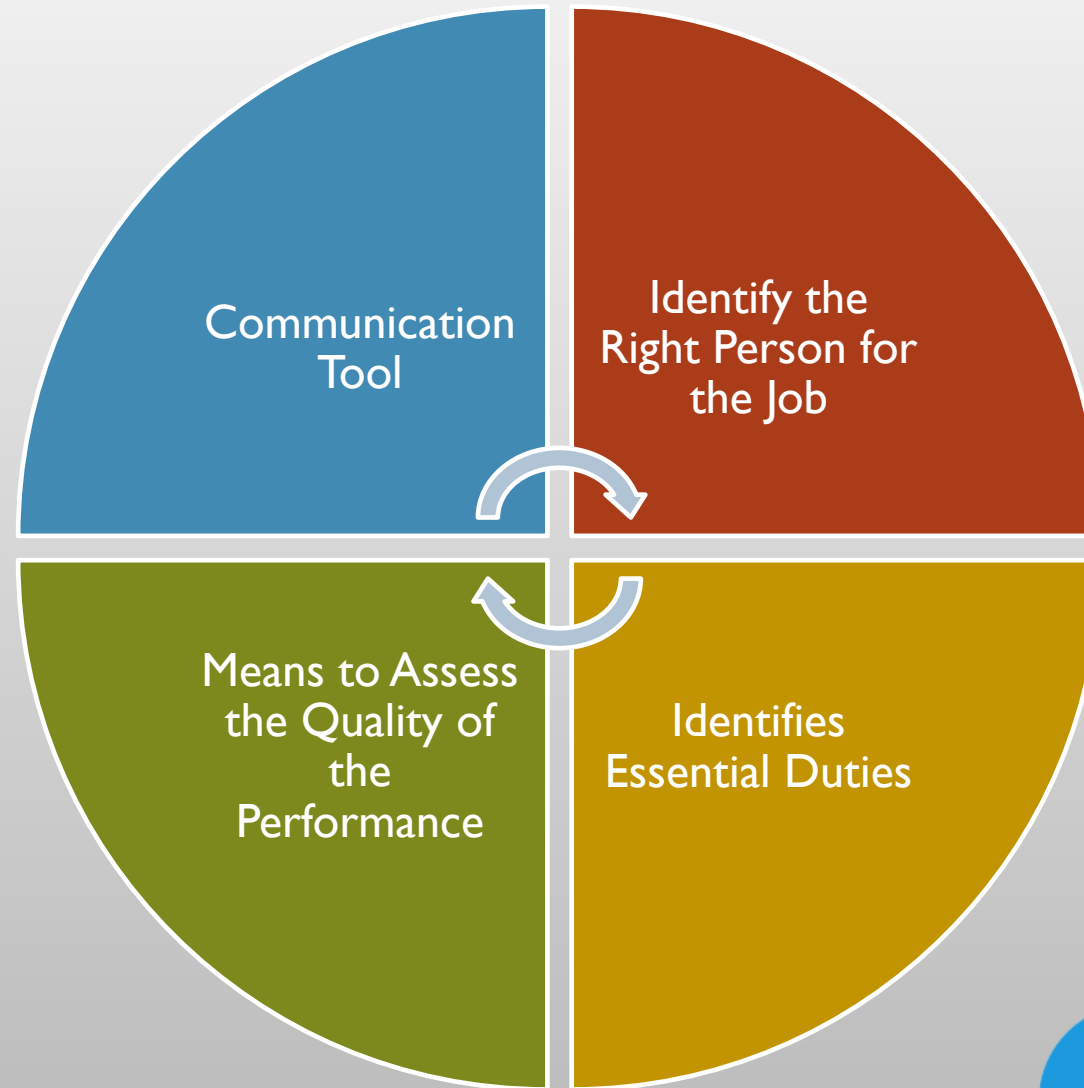

THE NUTS AND BOLTS OF THE FAR JOB DESCRIPTION

WHY IT IS IMPORTANT AND WHAT YOU SHOULD CONSIDER

Facilitators: Mark Cruea, FAR Ohio Northern University & Karen Tompson-Wolfe, FAR Westminster College (MO)



WHY IS A JOB DESCRIPTION IMPORTANT?



Brannen, D.A. (2019)



WHAT SHOULD BE INCLUDED IN A JOB DESCRIPTION?

Summary

Identifies how the position impacts the organization and aligns everyone for success of the position.

Responsibilities

Outlines specific activities the role will undertake.

Requirements

Identifies the skills, experience and qualifications of the position.

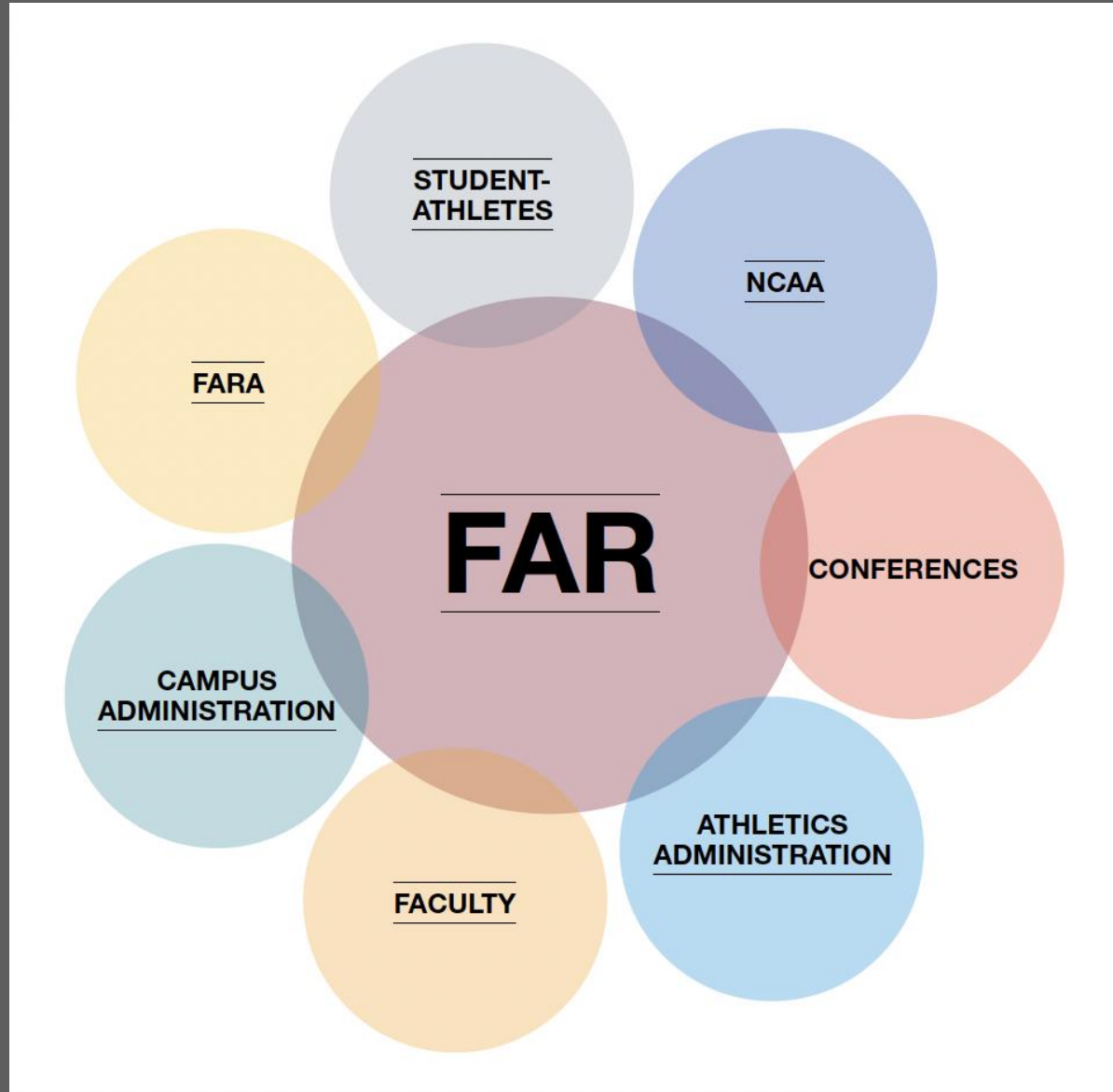
NCAA FACULTY ATHLETIC REPRESENTATIVE JOB DESCRIPTION

The Faculty Athletic Representative (FAR) serves as the principal faculty spokesperson in conveying, representing, and protecting the academic mission, values and goals of the University or College (Institution) as reflected in the office of intercollegiate athletics. The FAR should exercise three primary roles:

1. Support a quality student-athlete experience and student-athlete well-being;
2. Support the academic integrity of the athletics program; and
3. Support institutional control and rules compliance of the intercollegiate athletics program.

Each member institution of the NCAA is required to appoint a FAR. The FAR is appointed by the President or Chancellor (President), reports to the President, and represents the institution in its relationship with its conference(s) and the NCAA.

The FAR is expected to work closely with the President, his or her designee, the Director of Athletics, and other administrative personnel as appropriate and necessary to ensure that NCAA Principles for Conduct of Intercollegiate Athletics (Commitments to the Collegiate Model as described in the NCAA Constitution) are observed and promoted at all times.



CONSTITUENTS TO CONSIDER IN YOUR JOB DESCRIPTION

Image taken from NCAA
The Highly Engaged FAR (2018)

INTERNAL OR CAMPUS CONSTITUENTS TO CONSIDER:



Student Athletes
and SAAC



President of the
College, ADR
and Other
Campus
Administrators



Athletic
Administration
and Coaches



Sport Medicine



Faculty



Enrollment
Services



OPEN DISCUSSION

What roles and duties
are you asked to do on
your campus?



THE NCAA'S FULL JOB DESCRIPTION

EXTERNAL CONSTITUENTS TO CONSIDER:

Conference

FARA

NCAA



Highly Engaged FAR (2018)

OPEN DISCUSSION

What expectations does your conference have for FARs?

What duties does FARA, and the NCAA expect of FARs?



PROFESSIONAL DEVELOPMENT IDEAS TO CONSIDER:

Support separate from the Department of Athletics should be established for the FAR for... (*Highly Engaged FAR*)

Summer	Compensation for summer responsibilities
Release	Course release time
Travel	Funds to travel to team competitions, national conferences including the annual Faculty Athletics Representative Association annual symposium, NCAA convention, and NCAA rules seminar.



OPEN DISCUSSION

WHAT PROFESSIONAL DEVELOPMENT OPPORTUNITIES HAVE YOU ENGAGED IN AS A FAR AT YOUR INSTITUTION?



QUESTIONS?

REFERENCES

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- *NCAA Faculty Athletic Representative: Job Description (n.d.)* https://www.ncaafara.org/_files/ugd/ad7e32_9e2b4aa14a9b4864ab94c506f488ac36.pdf. Accessed 25 Oct. 2023.